EBSCOadmin - Database Usage Analytics Report

The Database Usage Analytics Report offers a quick glance at your user’s database use. The Database Usage Analytics Report is pre-configured and is meant to enhance your ability to understand your users’ database usage.

To access the Database Usage Analytics report:

2. Click Reports & Statistics in the tool bar at the top of the screen.
3. Click Standard Usage Analytics under EBSCOhost/EDS.

Viewing the Monthly Trend Graph:

- The Monthly Usage Trend graph plots the last 13 months of usage across all databases for each metric, represented by color.
- You may hover over a month to see the total usage for that month.
- If you are not hovering over any particular month, the color coded summary box to the right displays total counts for the last 13 months.
- When hovering your pointer in the graph over a specific month, the summary box will display the counts for the month.
- For the last ‘in progress’ month on the graph, you may hover over that month to see the specific date the usage is available through.
• Click a color coded metric in the summary box to hide it from the graph. Metrics can be re-displayed in the graph by clicking the metric again.

• Click the down arrow icon near the summary box to Download, Annotate, or Print the analytics graph.

• When you select to Annotate, you have the ability to add shapes or text to the graph, as well as customize the size and color of your added shapes.

**Viewing the Report Grid:**

• The grid below the Monthly Trend Graph displays counts for the previous 13 months, broken down by all databases that have had at least 1 use in the last 13 months for any of the pre-selected metrics.

• Use the **Show/Hide Columns** drop-down menu to remove columns if you wish.

• Use the search box to search for specific databases or interfaces to display only those statistics in the grid.