EBSCOadmin - Database Usage Analytics Report

The Database Usage Analytics Report offers a quick glance at your user’s database use. The Database Usage Analytics Report is pre-configured and is meant to enhance your ability to understand your users’ database usage.

To access the Database Usage Analytics report:

2. Click Reports & Statistics in the tool bar at the top of the screen.
3. Click Standard Usage Analytics under EBSCOhost/EDS.

Viewing the Monthly Trend Graph:

- The Monthly Usage Trend graph plots the last 13 months of usage across all databases for each metric, represented by color.
- You may hover over a month to see the total usage for that month.
- If you are not hovering over any particular month, the color coded summary box to the right displays total counts for the last 13 months.
- When hovering your pointer in the graph over a specific month, the summary box will display the counts for the month.
- For the last ‘in progress’ month on the graph, you may hover over that month to see the specific date the usage is available through.
Click a color coded metric in the summary box to hide it from the graph. Metrics can be re-displayed in the graph by clicking the metric again.

Click the down arrow icon near the summary box to Download, Annotate, or Print the analytics graph.

When you select to Annotate, you have the ability to add shapes or text to the graph, as well as customize the size and color of your added shapes.

**Viewing the Report Grid:**

- The grid below the Monthly Trend Graph displays counts for the previous 13 months, broken down by all databases that have had at least 1 use in the last 13 months for any of the pre-selected metrics.

- Use the **Show/Hide Columns** drop-down menu to remove columns if you wish.

- Use the search box to search for specific databases or interfaces to display only those statistics in the grid.