The user guides on this page detail features and functions common throughout EBSCO Interfaces.

- **EBSCO Interfaces - User Guide**

This user guide covers the features and functionality common throughout several EBSCO interfaces such as EBSCOhost, EBSCO Discovery Service, Business Searching Interface, and more:

- Accepting a Shared Folder
- Can I access my personal My EBSCOhost folder from any institution that has access to EBSCOhost?
- Advanced Search on EBSCO Interfaces - Guided Style
- Advanced Search on EBSCO Interfaces - Single Find Field
- Applying Search Modes in EBSCOhost and EBSCO Discovery Service
- How does the Auto Correct Search Terms feature work?
- Basic Search on EBSCO Interfaces
- Browsing Indexes in EBSCO Interfaces
- Browsing Publications in EBSCO Databases
- Browsing & Searching Cited References
- Browsing Subjects, People and Places in EBSCO Interfaces
- Browsing EBSCO Databases Using the Thesaurus
- Choosing EBSCO Databases to Search
- Citing Articles in ABNT Style
- Citing Articles in AMA Style
- Citing Articles in APA Style
- Citing Articles in Chicago: Author-Date Style
- Citing Articles in Chicago: Humanities Style
- Citing Articles in Harvard: Australian Style
- Citing Articles in Harvard: Author-Date Style
- Citing Articles in MLA Style

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Citing Articles in Vancouver/ICMJE Style

- Citing EBSCO eBooks
- Citing Images
- Why am I required to consent to EBSCO's privacy policy before logging into my personal EBSCOhost folder?
- EBSCOhost Folder - Frequently Asked Questions
- EBSCO Interfaces Glossary
- Exporting up to 25,000 Results
- How to Export Citations in CSV Format
- Reading Flipster Magazine Articles in EBSCOhost and EBSCO Discovery Service
- How are phrases searched?
- How can I improve my search results?
- How does the Did-You-Mean feature work?
- How do I create a proximity search?
- How to Create an EBSCO Account in a COPPA-Compliant Interface
- How to Create and Manage a My EBSCOhost Account
- How to Create a Search Alert from the Search Screen
- How to create notes on EBSCOhost articles
- How to Email EBSCOhost Records
- How to Print EBSCOhost Records
- How to Save EBSCOhost Records
- How to Use Custom Folders
- How to Use Journal Alerts
- How to Use One-Step RSS Journal Alerts
- How to Use Search Alerts
- How to Use the EBSCO Cite feature
- How to Use the Export Manager
- How to Use the My EBSCOhost Folder
- Image Searching in EBSCO Interfaces
- Lexiles - Frequently Asked Questions
- How do limiters display on a multi-database search?
- NAICS Codes by Description
- NAICS Codes in SIC Code Order
- How to Use One-Step RSS Search Alerts
- PDF Full Text Viewer
- Reading an Article on EBSCO Interfaces
Saving Your Search History using My EBSCOhost

- Searching for Company Information
- Searching for Company Profiles in EBSCO Interfaces
- Searching for Videos on EBSCO Interfaces
- Searching the Dictionary on EBSCO Interfaces
- Searching with Boolean Operators
- Searching with Field Codes
- Setting Preferences in EBSCO Interfaces
- Sharing Custom Folders
- Single vs. Plural Searching
- How to translate the language of the EBSCO interfaces and/or HTML Full Text
- Using the Ask-A-Librarian Feature
- Searching for article citations with Citation Matcher
- Using Custom Fields when Printing, E-mailing, or Saving Results
- Using Expanders to Broaden Your Search
- Using Facets in EBSCO Interfaces
- Using Image Quick View
- Using Limiters to Refine Your Search
- Using Search History on EBSCO Interfaces
- Using the Text-to-Speech Feature
- Using Wildcards and Truncation
- Viewing Results in EBSCO Interfaces
- What are stop words and how does EBSCO’s search engine handle them?
- What is RSS?

See all »

• EBSCO Interfaces - Frequently Asked Questions

This guide provides general information FAQs pertaining to several EBSCO interfaces and database products.

- ABC CLIO - Generating Usage Statistics
- ABC-CLIO Support Center User Guide & Quick Start Tutorials
- Accessing MathSciNet through EBSCO Discovery Service and EBSCOhost
- What is the Apply Equivalent Subjects expander?
What is EBSCO's authorized user policy in regard to electronic reserves and transferring content to other libraries?

◦ Available RSS feeds about EBSCO
◦ Business Information Portal for Corporate Learning
◦ How can I change the database order for my EBSCOhost Search Box?
◦ How can I change the default search screen to Basic Search or Advanced Search for the EBSCOhost Search Box?
◦ How do I contact EBSCO Subscription Services (ESS)?
◦ How do I contact Innovative Interfaces Inc. (III WAM proxy, WebBridge, Research Pro, Metafind, library catalog) for support?
◦ How can I contact technical support for Stacks?
◦ Accepting Cookies and Using Cookie Authentication - Frequently Asked Questions
◦ What is the correct syntax for an EBSCOhost or EBSCO Discovery Service Persistent Link?
◦ Create an EBSCO search box
◦ How can I create an HTML subject-specific search box with limiters for my institution's web site?
◦ How can I create an EBSCOhost Search box using HTML instead of JavaScript?
◦ How do I create an EBSCOhost search box with a date range option?
◦ How can I create an extended tabbed search box for my institution's web site?
◦ How can I create an HTML only subject-specific search box for my institution's web site?
◦ How can I create a subject-specific search box for my institution's web site?
◦ What is the difference between Academic Journals and Scholarly (Peer-Reviewed) Journals?
◦ What is the difference between a “database” and an “interface?”
◦ What are the direct URLs to access the ABC CLIO databases?
◦ EBSCOhost Multilingual Support FAQs
◦ How does the EBSCOhost search engine perform when facets are selected on the Result List?
◦ How does EBSCO's Autocomplete feature work?
◦ What are EBSCO's Corporate Learning Solutions databases?
◦ Where can I learn more about EBSCO's available training resources?
◦ Using the EBSCO Direct URL Builder Tool
◦ EBSCO Domains for Firewalls, Proxy Servers, and Whitelists
◦ Does EBSCO provide documentation for professional development credit?
◦ Can I embed EBSCO product tutorials into my institution's web site?
◦ Which fields can be searched using the "Select a Field" drop-down list?
◦ Where can I find formatted examples of different Citation styles?
◦ How can I find out if my computer is running a 32-bit or 64-bit version of Windows in Windows 7 or Windows Vista?
◦ What do I do if I forgot my password?
How can I generate the code needed to create an app displaying a specific Twitter user's feed on the Result List?

- How does EBSCO categorize content as an Academic Journal, Trade Publication, or Magazine?
- How do I contact One Search by the Follett Software Company for support?
- How do I update my browser?
- Identifying Fraudulent or Phishing Emails
- How can I incorporate EBSCO support resources into my institution's LibGuides or other web-based library resources?
- Can I integrate my EBSCO resources with the Boopsie for Libraries app?
- Minimum Browser Requirements for EBSCO Interfaces
- MyHeritage Library Edition - Frequently Asked Questions
- Why am I not able to receive emails from EBSCO?
- Online Training - Frequently Asked Questions
- Online Training Guide
- How does EBSCO prevent duplicate results from appearing in the search results list?
- Product Buttons, Logos, and Try It Now Ads
- Receiving Emails and Alerts from EBSCO Interfaces - Troubleshooting FAQs
- Why am I receiving a "Plug-in not found" error when opening a PDF on a Mac using Safari?
- The ROI of Corporate Learning - White Paper
- The ROI of Corporate Libraries & Research Solutions - White Paper
- Can I search EBSCOhost or EBSCO Discovery Service in multiple languages?
- What are the search elements I can use to obtain additional results when using apps?
- Why is my search failing when searching with parentheses?
- Can I search EBSCOhost or EBSCO Discovery Service using words with diacritics?
- Using strong passwords in EBSCO products and interfaces
- Where can I get support for Medcom Nursing Videos?
- Where can I find support for ReferenceUSA databases?
- Why does the total number of results change on the final page of the result list?
- Training Session Evaluation Form
- Why do truncation (*) searches sometimes return fewer results?
- Where can I find tutorials on EBSCO interfaces?
- How do I use the EBSCO Search Box Builder tool?
- What are Apps (aka Widgets)?
- What are Scholarly (Peer Reviewed) publications?
- What criteria does EBSCO use when including journals in databases?
- What is AHFS Consumer Medication Information?
- What is an unqualified search?
- What is diacritic search?
- What is EBSCO's Controlled Vocabulary?
- What is JSTOR?
- What is SmartText searching?
- What is TOXINZ?
- What level of support does EBSCO offer?
- Where can I find customer success stories about EBSCO products and services?
- Which EBSCO interfaces are COPPA compliant?

See all »

• Point of Care - User Guide

This user guide covers features and functionality common throughout EBSCO’s Point of Care products, including Nursing Reference Center, Patient Education Reference Center, Rehabilitation Reference Center, and more.

- How do I add my logo to a Custom Printout for the Point-of-Care products?
- Point of Care Reference Centers - Customized Printouts
- How do I customize the Search Other Services area?
- Point of Care Reference Centers - Custom Folders
- Can EBSCO medical products be used with EMR/EHR systems?
- How can I enable customized patient handouts for the Point-of-Care products?
- Point of Care Reference Centers - E-mailing Articles
- Point of Care Reference Centers - Exporting Articles
- Point of Care Reference Centers - Printing Articles
- Point of Care Reference Centers - Saving Articles
- Point of Care Reference Centers - Saving Searches
- Point of Care Reference Centers - Saving Search Alerts
- Point of Care Reference Centers - Search History
- Point of Care Reference Centers - Sending Feedback
- Point of Care Reference Centers - Setting Preferences
- How do I set up referential searching from a MEDITECH system to an EBSCO Resource?
- Point of Care Reference Centers - Using the Folder

See all »
Associated Press (AP) Video Collection

This guide features Frequently Asked Questions pertaining to the Associated Press Video Collection available through several databases on EBSCOhost, EBSCO Discovery Service, and Explora.

- Browsing and Viewing AP Videos
- Enabling and Disabling AP Videos in EBSCOadmin
- I use Explora's Primary Schools version. Why don't I see AP Videos in my search results?
- How do I include a direct link to an AP Video?
- How often is the AP Video Collection updated?
- What is included in the Associated Press Video Collection?
- Where does the AP Videos carousel display?
- Which subjects and time periods are covered by AP Videos?
- With which web browsers are AP Videos compatible?

See all »

• Resources for Students

This guide contains handouts and helpful tips for students using EBSCO resources to complete research and other class assignments.

- How to Avoid Plagiarism
- How to Cite Information
- How to Take Good Notes
- How to Write a Thesis Statement
- How to Write a Works Cited
- Recipe for Research: A 9-Step Process for Acquiring and Organizing Information for your Research Assignment
- Research & Writing Tips for Students
- Student Guide to Lexiles
- Student Guide to Persuasive Essays and Debates

See all »

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• Resources for Educators

This guide includes helpful resources for teachers and teacher-librarians.

◦ African-American Explorers and Innovators: An Interdisciplinary Unit
◦ Collection Development Resources
◦ Complete Online Package - Alignment with Common Core State Standards
◦ EBSCO’s Curriculum Standards Module Tutorial
◦ Digital Information Literacy Rubric
◦ EBSCO’s Curriculum Standards Module Overview
◦ EBSCO and the AASL Standards Framework for Learners - Alignment Guide
◦ EBSCO Databases in the Classroom Lesson Plan Template
◦ EBSCO Interfaces and Databases in Curriculum Integration
◦ Lesson Plan: Spotting Fake News and Images on the Web
◦ Middle Online Package - Alignment with Common Core State Standards
◦ Primary Online Package - Alignment with Common Core State Standards
◦ Search Query Exercises
◦ Five Ways to Use EBSCO's School Products to Support STEAM Instruction and the Common Core
◦ Five Ways to Use EBSCO’s School Products to Support STEM Instruction and the Common Core
◦ The Lexile Framework: A MetaMetrics White Paper
◦ Ultra Online Package - Alignment with Common Core State Standards
◦ Using EBSCO's Curriculum Standards Module
◦ Using EBSCO Databases in the K-12 Classroom
◦ Vocational Studies Complete - Alignment with Common Core State Standards
◦ Where can I find lesson plans that integrate EBSCO resources?

See all »

• Resources for Librarians

This guide contains helpful resources for librarians.

◦ Assessing Library Success
Building Library Success Using the Balanced Scorecard

- Grants & Funding Sources for Libraries
- Job and Career Posters for Public Libraries
- Music Resources Poster for Public Libraries
- Public Library Tips - Sample Social Media for Promoting EBSCO Databases

See all »

• G Suite (Google) Apps for Education User Guide

- Why should I use Chrome Apps for EBSCOhost, EBSCO Discovery Service or Explora?
- How do I configure a profile to utilize the Google Classroom sharing functionality?
- Google Classroom Quick Start Guide for Educators
- Google Drive - Troubleshooting FAQs
- How to Use Google Drive with EBSCO Interfaces
- Google Sign In - FAQs
- Google Sign In - FAQs for Administrators
- How do I disable Google Drive saving in EBSCOadmin?
- How do I share EBSCO content to Google Classroom?
- Can I sign in to my library's EBSCO resources using my Google (Gmail) account?
- What are Google Chrome Apps and are they available for EBSCO interfaces?

See all »

• Multilingual EBSCO FAQs

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- Amélioration EBSCO à venir en matière de confidentialité et de sécurité des données
- Comment configurer l’authentification par identifiant et mot de passe (User ID/Password) ?
- Comment les éléments diacritiques s’intègrent-ils dans vos recherches
- Como Criar e Gerenciar a Minha Conta EBSCOhost
- 什么是变音符号检索？
- 什麼是變音符號檢索？
- EBSCO směrem k lepšímu standardu zabezpečení osobních dat
- Предстоящие улучшения в приватности и безопасности EBSCO
มาตรการเพิ่มความปลอดภัยและความเป็นส่วนตัวที่กำลังจะเกิดขึ้นใน EBSCO

- Fissata a partire dal 1 ottobre 2018 la scadenza delle password User ID di accesso alle risorse EBSCO
- Google Sign in dla administratorów
- Google Sign In FAQs for Administrators (Thai)
- Google 登錄 - 管理員常見問題解答
- Mise à niveau des mots de passe à compter du 1er octobre 2018
- Las próximas mejoras de privacidad y seguridad de EBSCO
- As próximas melhorias de privacidade e segurança da EBSCO
- Ограниченный срок действия паролей – вступает в силу с 1 октября
- As senhas ID de usuários começarão a expirar em 1º de outubro
- User ID Password หมดอายุ 1 ตุลาคม 2561
- 使用者帳戶密碼將於10月1日起過期
- Kullanıcı Hesaplarına Ait Şifreler 1 Ekim'den İtişaren Süreli Olacaktır
- Utilisation de mots de passe complexes dans les produits et interfaces EBSCO