EBSCOadmin Glossary

A

Administrator Password - The password that allows access to EBSCOadmin.

Athens Authentication - A method of validating access to EBSCOhost available for European customers with academic reference systems. The user is prompted for an Athens user name and password. Without this information - which must be obtained from library staff - access is not permitted.

Authentication - The process of validating access to EBSCOhost from your library or a remote site.

Authentication Tab - The EBSCOadmin Main Menu Tab that lets you maintain authentication data to validate user access to EBSCOhost and other EBSCO interfaces.

B

Business Searching Interface (BSI) - Streamlined interface developed for EBSCO's Business Source family of databases.

C

CPID (Pattern IDs) - Library card numbers assigned by the library to the library patrons. These numbers follow certain patterns and can be entered into EBSCOadmin for authentication purposes.

Choose Database Screen - If you have set up multiple profiles, the page your patrons see when accessing EBSCOhost or another EBSCO interface. You can customize this page with a library logo and informational messages, if desired.

Collection - Periodicals that a library owns that are grouped together. This grouping can be used to create a searchable collection of periodicals that meet the needs and interests of library patrons. See also: Local Collection.

Consortium - A group of libraries.

Custom Linking - CustomLinks can be set up to the library catalog, to interlibrary loan request pages, and to other services can be set up on this screen. Once you create these links you can apply them to the profiles you have set up.

Custom Collections - A custom collection is a local holdings collection that is owned and modified by the site administrator in EBSCOadmin. The administrator creates the collection and adds titles and holdings information.

Customer ID (custID) - A preset customer code that has been assigned to your customer name in EBSCOadmin.
**Customize Services Tab** - The EBSCOadmin Main Menu Tab that lets you set up all features for a profile including default search screen, databases in use, language translation, etc.

**D**

**Database Title List Tab** - The EBSCOadmin Main Menu Tab that lets you download lists of EBSCO titles into your library catalog.

**E**

**EBSCO Administrator** - The librarian responsible for using EBSCOadmin to "fine-tune" EBSCOhost and other EBSCO interfaces by choosing the appropriate default preferences for a location (or locations) within a library system.

**EBSCO Defined System Link** - A CustomLink already created by EBSCO that can be selected and applied by a site administrator. All necessary fields are filled in and no customization is necessary. However, administrators can further customize the link if desired.

**EBSCOhost** - EBSCOhost is a powerful online reference system accessible via the Internet. It offers a variety of proprietary full text databases and popular databases from leading information providers.

**EBSCOhost Electronic Journals Service (EJS)** - EBSCOhost Electronic Journals Service is a service that allows users to access thousands of e-journals containing millions of articles from hundreds of different publishers, via one website.

**Exclude Collection** - A group of titles that you do not want included in the results of a search. You may hold these titles, but want to circulate them to only selected users. For example, an exclude collection for a children's section could consist of titles such as advanced business or scholarly texts with a reading level beyond the elementary grades. This helps direct a student's search by providing results appropriate for his or her reading ability.

**G**

**Global (Default) Limiter** - An optional limiter that appears on a Search Screen. When selected by the user, it is automatically applied to all searches. For example, "also search full text."

**I**

**ILS Linking** - Links to your online public access catalog (OPAC) that can be made available in EBSCOhost. See also: [Custom Linking](#).

**Interface** - An available platform (EBSCOhost, BSI, NoveList, SRC, etc.) that is assigned to a profile so that the library administrator can control which profiles will have access to specific interfaces.

**IP (Internet Protocol) Address** - The address, in numbers, for the software that enables a computer to communicate over a network.
**IP Address Authentication** - A method of validating access to EBSCOhost based on the computer or site IP address (numerical address). Since only the library administrator can add a user's IP address using EBSCOadmin, this ensures that access is limited.

**L**

**Limiters** - Tags that provide those searching EBSCOhost with the ability to limit a search using a set of specific options.

**Link Category** - Category designation of a CustomLink as found in the EBSCOadmin drop-down menu when creating a new CustomLink.

**Local Collection** - A group of titles held locally in the library. When you create a local collection, you set up a file that describes the collection, and tells EBSCOhost which titles should be included in the collection. You could set up a collection of children's titles, and then assign it to a profile for your library's children's section. When a user with this profile searches EBSCOhost, the results are focused to include the titles in the collection.

**Local Collections Tab** - The EBSCOadmin Main Menu Tab that lets you create collections of titles appropriate for your patrons; for example, a children's collection or a business collection.

**M**

**Main Menu Tabs** - The menu that appears after logging in to EBSCOadmin. The tabbed menu defaults to the Customize Services Tab active.

**MARC Files** - Files that can be downloaded from EBSCOadmin that comply with US MARC format. See also [MARC Format](https://help.ebsco.com/interfaces/EBSCOadmin/Admin_User_Guide/EBSCOadmin_Glossary), [Title Lists](https://help.ebsco.com/interfaces/EBSCOadmin/Admin_User_Guide/EBSCOadmin_Glossary).

**MARC (Machine-Readable Cataloging) Format** - Standards for the representation and communication of bibliographic and related information in machine-readable form.

**P**

**Password** - The code associated with a specific log in name that lets an individual or group access a program. In EBSCOadmin, authorized personnel are assigned passwords to access EBSCOadmin and make changes. Passwords can be assigned to library patrons within EBSCOadmin or through a library's system to allow access to EBSCO interfaces.

**Patron File** - An ASCII text file that holds profile and password information. The file is usually created by the library and uploaded to EBSCOadmin where the information is used to authenticate EBSCOhost by patron ID.

**Patron ID (Customer Coordinated) Authentication** - A method of validating access to EBSCOhost that uses library or patron card numbers (up to 20 characters) to control access. The librarian provides EBSCO with a list of IDs that are used to identify users asking for access to databases. Without an ID number, assigned by library staff, the user cannot access EBSCOhost. You can also customize the log in prompts, and easily delete one user's access without affecting other users.
**Patterned ID Authentication** - A method of validating access to EBSCOhost by entering a library card or bar code number. If the number entered does not match an ID set up by the library administrator, access is not permitted. The administrator can decide which characters are significant, and compare up to 30 characters.

**Profile** - A profile defines the databases, collections, limiters, search screens, and other features end-users see when using EBSCOhost or other EBSCO interfaces. Profiles are set up in EBSCOadmin.

**Referring URL Authentication** - A method of validating access to EBSCOhost from a secure home page on the library's web server. This identifies users by the originating URL (the page from which they came) and eliminates the need for user IDs. The EBSCOhost server validates whether the user is coming from an approved URL. If a user is trying to log in from a different URL, the system will not authenticate, and access is denied.

**Reports & Statistics Tab** - The EBSCOadmin Main Menu Tab that lets you run reports that identify how and when your patrons are using EBSCOhost.

**Shibboleth Authentication** - A method of authenticating users popular in university settings. If you are using Shibboleth to authenticate your users, you must set up your Shibboleth affiliations in EBSCOadmin.

**Site** - Any member of a consortium. Sites can have user groups of their own and can be treated as separate customers, though organized under one parent.

**SmartLinks/SmartLinks+** - Links from EBSCOhost citations to matched full text articles in other EBSCOhost databases, or from EBSCO ordered subscriptions and CrossRef.

**Student Research Center** - An EBSCO product offering, created for schools. Includes a highly-graphical interface and searching by source type.

**System Collection** - A system collection is a local collection owned by EBSCO and has a custid of 'system.' System collections cannot be modified by site administrators.

**Titles** - The periodicals that are included in a library's local collection or profile. Usually refers to titles owned by the library.

**Title Lists** - Files that can be downloaded so that EBSCOhost full text database holdings can be represented in your library catalog or on your web site. Available in US MARC, HTML, and tab-delimited formats.


Last Downloaded: June 28, 2018
**Uploading Files** - This is the process of importing MARC or ASCII delimited text formats. In EBSCOadmin, these files can be imported in order to populate local collections or to bring in patron ID’s and passwords for authentication. In addition, IP address lists for web site authentication can be uploaded.

**User ID** - The code assigned to access EBSCOhost or EBSCOadmin. Used with a password.

**User Group** - A department or division that the site administrator can define within EBSCOadmin. One or more user groups can be set up for any customer. By setting up these user groups, you can customize access to EBSCOhost and other EBSCO interfaces and gather usage statistics in a way that is most suitable to the customer.

*See also:*