How to remove “Print Holdings” from my results list when the "Full Text" limiter is applied?

Results from your “Print Holdings” collection in Holdings Management may appear in your results list when the "Full Text" limiter applied, however you may only want these results to appear when the the "Available in Library Collection" limiter is applied. This can be accomplished by setting up separate Full Text Finder CustomLinks for your “Print Holdings” and “Online Holdings” collections.

The steps below will remove “Print Holdings” from appearing on the results list when the "Full Text" limiter is applied. Items in the "Online Holdings" collection will remain labeled "Full Text" and are included in the results list when users check that option. Items in the “Print Holdings” collection will still have the Full Text Finder link and will not appear when a user limits to full text. Both Online and Print holdings will appear when the "Available in Library Collection" limiter is applied.

For assistance, please contact Support at support@ebsco.com.

First, ensure that your custom holdings packages in Holding Management are classified as Print, by following the steps below:

1. Click the Packages sub-tab.
2. Enter a Package Name in the field provided.
3. Select “Print” Content Type from the drop-down menu.
4. Save your changes.

Next, create two Full Text Finder custom links, one for Online Holdings the other for Print Holdings:

Full Text Finder (online holdings) link:

1. Click Site/Group Maintenance.
2. Under CustomLinks, click Go, and then click Add New CustomLink.
3. Select the Copy from existing CustomLink radio button, and then click Continue.
4. From the Choose Category drop-down list choose: Full Text
5. Click ++show other available CustomLinks.
6. Select the appropriate link, click: **Full Text Finder**

7. Select the following configurations:
   - Name: Full Text Finder (online holdings)
   - Category: Full Text
   - Show Link: If Item is in Collection
   - Local Collections for Filter: ONLINE HOLDINGS AS DEFINED IN A-to-Z

8. Scroll down, and then click **Submit**.

9. Choose the **Customize Services** tab.

10. Next to **Current Group**, select from the list the **group** to which you want to add the link.

11. Next to **Choose Profile**, select from the list the **profile** to which you want to add the link.

12. Choose the **Linking** sub-tab.

13. Next to **CustomLinks**, click **Modify**.

14. Click **Add New CustomLinks**.

15. Click the **box** next to the appropriate link.

16. Click **Submit** twice.

**Full Text Finder (print holdings) link:**

1. Follow steps 1-6 above.

2. Select the following configurations:
   - Name: Full Text Finder (print holdings)
   - Category: Library Catalog
   - Show Link: If Item is in Collection
   - Local Collections for Filter: PRINT HOLDINGS AS DEFINED IN A-to-Z

3. Continue on with steps 8-16 above.

If you need further help with this set up, please contact us via email at **support@ebsco.com**.